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CREDIT NOTE

[Customer Name]	Date:	[Your Company Name]
[Customer Address 1]	1st October 2012	[Address 1]
[Customer Address 2]		[Address 2]
[Customer Town]	Credit Note Number:	[City]
[Customer City]	CN-0001	[Town]
[Customer Postcode]		[Postcode]
	VAT Number:	
	GB12345678	

Description	Quantity	Price	Amount
Faulty Widgets on Invoice INV-0001	2	10.00	20.00
Service One - Partial Refund (Hours)	3	40.00	120.00
		Subtotal	140.00
		TOTAL	140.00

Thank you for your custom

CREDIT ADVICE

To:	[Your Company Name]	Customer:	[Customer Name]
	[Address 1]	Credit Note #:	CN-0001
	[Address 2]	Amount:	140.00
	[City]		
	[Town]		
	[Postcode]		

Please deduct this credit from your next payment to us.

[Your Company Name], [Registered Address], [Company Number]

[Your Email]